



## PEY JOB OFFER ACCEPTANCE FORM

Professional Experience Year (2018 – 2019)

Please submit your completed form via email to [pey@ecf.utoronto.ca](mailto:pey@ecf.utoronto.ca). In the subject line, please type your name and the PEY company name for tracking purposes.

### Student Information

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Student Number: \_\_\_\_\_

Date Accepted: \_\_\_\_\_

Have you transferred programs since you signed up for PEY in September? \_\_\_\_\_

If so, what is your new ROSI Degree Post Code? \_\_\_\_\_

### PEY Placement

Company: \_\_\_\_\_

Job Title: \_\_\_\_\_

Job Number (Career Portal): \_\_\_\_\_

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

If you are declining, please sign \_\_\_\_\_

### PEY Agreement

I agree to abide by the following program policies and procedures while on the internship:

1. I agree to pay the PEY placement fee of \$975.00 and part-time incidental fees in accordance with the deadlines and instructions provided by the Student Accounts Office. I understand that the placement fee is non-refundable and will be posted on my ROSI account.
2. I confirm that I will not withdraw my acceptance of my internship offer without a prior discussion with both the Director of the PEY ECC (or delegate) and the appropriate representative from the Employer.
3. I confirm that I will not resign prematurely from my internship without a prior discussion with both the Director of the PEY ECC (or delegate) and the appropriate representative from the Employer. I understand that if I do resign without such prior discussion, the status of my PEY participation and credit will be reviewed.
4. I will adhere to all the future processes, requirements, and commitments required as a PEY intern, which will be communicated in advance of my internship.
5. International Students - I will upload a copy of my Co-op Work Permit on my Engineering Career Centre portal account to confirm my eligibility with the Employer.

I understand and accept the terms of this agreement as set out above.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Official Use (to be completed by Staff)

<input type="checkbox"/> Career Portal	<input type="checkbox"/> Student Email
<input type="checkbox"/> Contract Saved	<input type="checkbox"/> Employer Email