



PEY JOB OFFER ACCEPTANCE FORM

Professional Experience Year (2018 – 2019)

Please upload your completed form to the ECC [Career Portal](#)

Student Information

Last Name: _____

First Name: _____

Student Number: _____

Date Accepted: _____

Have you transferred programs since you signed up for PEY in September? _____

If so, what is your new ROSI Degree Post Code? _____

PEY Placement

Company: _____

Job Title: _____

Job Number (Career Portal): _____

Start Date: _____

End Date: _____

If you are declining, please sign _____

PEY Agreement

I agree to abide by the following program policies and procedures while on the internship:

1. I agree to pay the PEY placement fee of \$975.00 and part-time incidental fees in accordance with the deadlines and instructions provided by the Student Accounts Office. I understand that the placement fee is non-refundable and will be posted on my ROSI account.
2. I confirm that I will not withdraw my acceptance of my internship offer without a prior discussion with both the Director of the PEY ECC (or delegate) and the appropriate representative from the Employer.
3. I confirm that I will not resign prematurely from my internship without a prior discussion with both the Director of the PEY ECC (or delegate) and the appropriate representative from the Employer. I understand that if I do resign without such prior discussion, the status of my PEY participation and credit will be reviewed.
4. I will adhere to all the future processes, requirements, and commitments required as a PEY intern, which will be communicated in advance of my internship.
5. International Students - I will upload a copy of my Co-op Work Permit on my Engineering Career Centre portal account to confirm my eligibility with the Employer.

I understand and accept the terms of this agreement as set out above.

Student Signature: _____ Date: _____

For Official Use (to be completed by Staff)

<input type="checkbox"/> Career Portal	<input type="checkbox"/> Student Email
<input type="checkbox"/> Contract Saved	<input type="checkbox"/> Employer Email