PEY Co-op International Student Resource & Requirement Sheet

A Co-op Work Permit and Social Insurance Number (SIN) is required before beginning you PEY Co-op work term. Processing the co-op work permit takes a few months. It is crucial to have your co-op work permit finalized before your work term starts. It is recommended that students apply for their co-op work permits before attending any interviews.

CIE Co-op Work Permit Tutorials & Info Sessions
To prepare you for the work permit application process, the Centre for International Experience (CIE) is offering online tutorial sessions, followed by live Q&A Sessions. These tutorials will cover eligibility criteria, costs, required documents and forms, and more.

Co-op Work Permit Instructional Videos (UTORid required for login):

- Co-op Work Permit Part 1: Eligibility Criteria
- Co-op Work Permit Part 2: Answering the online Questionnaire
- Co-op Work Permit Part 3: Completing the application Form

Live Question & Answer sessions (RSVP is required)

- October 1, 2021 at 9:30 a.m.
- October 4, 2021 at 9:30 a.m.
- October 12, 2021 at 9:30 a.m.
- October 18, 2021 at 14:30 p.m.
- October 26, 2021 at 9:30 a.m.

All Q&A sessions are in Toronto (Eastern) time.

IRCC Government Website - Use this link to apply for your co-op work permit

If you have any further questions please contact the CIE advising email: isa.cie@utoronto.ca.
You can also [book an appointment](#) to meet with one of the advisors. (look under Booking & Documentation).

**Next Action:**

Once you submit your Co-op Work Permit application, log in your Citizenship and Immigration Canada (CIC) account, take a screenshot of your Co-op Work Permit application status, and upload it to your [Engineering Career Centre portal account](#). Click on [Upload A Document](#) - click on [Internship Documents](#) - complete the fields and select the document ([work permit](#)) to upload.

**Upload your Co-op Work Permit**

When you receive your valid Co-op Work Permit, upload it to your Engineering Career Centre portal account using the same instructions as above so that we can confirm your eligibility to work with our employers. We will be monitoring these submissions and follow up with students who do not provide proof of application/receipt of co-op work permit.